

**AGENDA  
SPECIAL SESSION  
HIGHLAND CITY COUNCIL  
HIGHLAND CITY HALL  
1115 BROADWAY  
MONDAY, MAY 5, 2025  
6:30 PM**

**NOTE:** This is an in person meeting. However, anyone wishing to monitor the meeting via phone may do so by following the instructions on page 4 of this agenda.

**CALL TO ORDER / ROLL CALL / PLEDGE OF ALLEGIANCE:**

**MINUTES:**

- A. **MOTION** – Approve Minutes of April 21, 2025 Regular Session (attached)
- B. **MOTION** – Approve Minutes of April 21, 2025 Executive Session

**SWEARING IN:** Pursuant to Article III, Division 1, Section 2-53 of the Code of Ordinances, City Clerk Barbara Bellm will administer the official oath of office to the recently-elected and re-elected officials in the following order: Mayor Kevin B. Hemann, Councilwoman Peggy Bellm, and Councilman Garry Klaus. Mayor Hemann will then administer the oath of office to recently-re-elected City Clerk Barbara Bellm (attached)

As there were no candidates for election of a City Treasurer, a vacancy occurs in that position.

**ADJOURNMENT:**

**AGENDA  
REGULAR SESSION  
HIGHLAND CITY COUNCIL  
MONDAY, MAY 5, 2025  
(Immediately following adjournment of Special Session)**

**CALL TO ORDER / ROLL CALL:**

**PROCLAMATION:**

Mayor Hemann will read a document proclaiming the month of May as Motorcycle Awareness Month.

**PUBLIC FORUM:**

- A. Citizens' Requests and Comments:

**Anyone wishing to address the Council on any subject may do so at this time. Please come forward to the podium and state your name. Per Ordinance No. 3299, please limit your comments to 4 minutes or less.**

- B. Requests of Council:

Continued

C. Staff Reports:

1. Review of Purchasing/Procurement Policies – City Manager Chris Conrad (attached)
2. Modifications to Existing Indefeasible Right of Usage With Bluebird – Director Angela Imming
3. Fiscal Year 2025 EMS Report – Chief Brian Wilson (attached)
4. Farewell Address – Director of Parks & Recreation Mark Rosen

**UNFINISHED BUSINESS:**

- A. **MOTION** – Bill #25-45/RESOLUTION Approving and Authorizing a Tender of Defense, Indemnity, Hold Harmless, and Lease Agreement for Shared Space at Rinderer Park Between City of Highland and Tammy Nelson-Burris (attached)

**NEW BUSINESS:**

- A. **MOTION** – Approve Mayor’s Appointment of Neill Nicolaides to Fill the Vacancy in the Position of City Treasurer (attached)

**SWEARING IN:** City Clerk Bellm will swear-in newly appointed City Treasurer Neill Nicolaides

**NEW BUSINESS (continued):**

- B. **MOTION** – Approve Mayor’s Appointment of Marvin Asher to the Parks and Recreation Advisory Commission (attached)
- C. **MOTION** – Approve Mayor’s Appointment of Ben Eberwein to the Industrial Development Commission (attached)
- D. **MOTION** – Approve Mayor’s Reappointment of Jim Meridith, Diane Korte-Lindsey, Kurt Vonder Haar and Marshall Rinderer to the Industrial Development Commission (attached)
- E. **MOTION** – Approve Mayor’s Reappointment of Darren Twyford to the Police Pension Board (attached)
- F. **MOTION** – Approve Transfer of Graves in Cemetery from Tanis J. Houseman to Jill Lawson (attached)
- G. **MOTION** – Bill #25-50/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of Meter Communication Modules with Associated Licenses From Tantalus Systems, Inc. (attached)
- H. **MOTION** – Bill #25-51/RESOLUTION Waiving Competitive Bidding Requirement and Authorizing Purchase of ITRON Electric Meters from Anixter Power Solutions, LLC (attached)
- I. **MOTION** – Bill #25-52/RESOLUTION Waiving Competitive Bidding Requirement and Approving and Authorizing the Purchase of a New 2025 Ram 1500 for the Light and Power Department From McGinley Inc. Through Stellantis for \$48,202.00, Through the National Government Joint Purchasing Program (attached)

**Continued**

- J. **MOTION** – Bill #25-53/ORDINANCE Declaring Personal Property of the City of Highland Surplus And Authorizing its Sale and/or Disposal, Specifically Property From the Fire Department (attached)
- K. **MOTION** – Bill #25-54/RESOLUTION Waiving Competitive Bidding Requirement and Approving And Authorizing the Purchase of a New 2025 Ram 1500 4X4 Truck for The Police Department From McGinley Inc. Through Stellantis for \$50,865.00, Through the National Government Joint Purchasing Program (attached)
- L. **MOTION** – Bill #25-55/RESOLUTION Waiving Competitive Bidding Requirement and Approving and Authorizing the Purchase of a New 2025 Jeep Grand Cherokee for the Police Department From McGinley Inc. Through Stellantis for \$40,830.00, Through the National Government Joint Purchasing Program (attached)
- M. **MOTION** – Bill #25-56/ORDINANCE Authorizing the Execution of a Commercial Real Estate Sales Contract with DJR Properties LLC for Property Located at PIN: 01-2-24-05-07-202-017 and PIN: 01-2-24-05-07-202-016 (attached)
- N. **MOTION** – Bill #25-57/RESOLUTION Approving and Authorizing the Execution of a Proposal for Preliminary Engineering Services with Oates Associates, Inc., for Main Street and Pine Street Parking Lot Expansion, PW-05-25 (attached)
- O. **MOTION** – Approve Notice of Municipal Letting, Bid # PW-06-25, for Pavement Marking 2025 (attached)
- P. **MOTION** – Approve Notice of Municipal Letting for Motor Fuel Tax Maintenance Materials (MFT Section 26-00000-00-GM) (attached)
- Q. **MOTION** – Bill #25-58/RESOLUTION Approving Application and Awarding Certain Financial Incentives Under the City of Highland Façade Improvement Program To Altadonna Properties, LLC for 1108 Broadway, Highland, Illinois (attached)
- R. **MOTION** – Bill #25-59/RESOLUTION Appointing Lashly & Baer, P.C. as City Attorneys/Corporate Counsel for the City of Highland, Illinois (attached)
- S. **MOTION** – Bill #25-60/RESOLUTION Approving and Authorizing the Execution of the Legal Services Agreement Related to the AFFF Product Liability Litigation (attached)
- T. **MOTION** – Bill #25-61/RESOLUTION Issuing a “F” Liquor License to The Sweet Spot, Pursuant to Chapter 6, of the Code of Ordinances, City of Highland, Entitled Alcoholic Liquor (attached)

**REPORTS:**

A. **MOTION** – Accepting Expenditures Reports #1289 for April 19, 2025 through May 2, 2025 (attached)

**EXECUTIVE SESSION:**

The City Council may conduct an Executive Session pursuant to the Illinois Open Meetings Act, only after citing exemptions allowing such meeting.

**ADJOURNMENT:**



Anyone requiring accommodations, provided for in the Americans with Disabilities Act (ADA), to attend this public meeting, please contact Jackie Heimbürger, ADA Coordinator, by 9:00 AM on Monday, May 5, 2025.

**BE ADVISED** this is a public meeting conducted in accordance with Illinois state law and may be recorded for audio and video content. City reserves the right to broadcast or re-broadcast the content of this meeting at City's sole discretion. City is not responsible for the content, video quality, or audio quality of any City meeting broadcast or re-broadcast.

**Directions for Public Monitoring of Highland City Council Meetings:**

The City of Highland is providing the following phone number for use by citizens to call in just before the start of this meeting:

**618-882-5625**

Once connected, you will be prompted to enter a conference ID number.

**Conference ID #: 867900**

This will allow a member of the public to hear the city council meeting.

**Note:** This is for audio monitoring of the meeting, only. Anyone dialing in will not be able make comments.

Anyone wishing to address the city council on any subject during the Public Forum portion of the meeting may submit their questions/comments in advance via email to [lhediger@highlandil.gov](mailto:lhediger@highlandil.gov) or, by using the citizens' portal on the city's website found here: [https://www.highlandil.gov/citizen\\_request\\_center\\_app/index.php](https://www.highlandil.gov/citizen_request_center_app/index.php).

Any comments received prior to 3:00 PM on the day of the meeting, will be read into the record.